

**ASSESSMENT
MATERIAL****EVIDENCE
GUIDE****Qualification**

LEN0123.v1

Level: 3**Credit: 8****Version: 1****LEN0123A.v1 Apply knowledge of
entrepreneurial ideas****CONTENTS**

1. Assessment Summary and Record
2. Candidate Assessment
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**ASSESSMENT AND
ASSESSOR
DETAILS****Competent**☐**Not Yet Competent**☐**Assessment**☐**Re-Assessment**☐**Assessor Name:****Assessor Code****Assessor Signature****Date**

DD		MM		YYYY					

**CANDIDATE
DETAILS****Candidate Name:**

First Name

Last Name

Father Name**Institute Name and
District****CNIC/BFORM #****OR****Registration Number:****Gender**

Male

☐

Female

☐**Candidate Consent**

I agree to the time and date of the assessment and am aware of the requirements of the assessment. I fully understand my rights of appeal.

Candidate Signature:**ASSESSMENT
RESULTS
SUMMARY FORM**You can use this coversheet as an *Assessment Results Summary Form*. Simply post a photocopy of this completed coversheet to **NAVTTTC**

NAVTTTC OFFICE ONLY

**1. DATE
FORM
RECEIVED:**

DD		MM		YYYY					

**2. DATE ENTERED INTO
DATABASE:**

DD		MM		YYYY					

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ASSESSMENT SUMMARY & RECORD

CANDIDATE NAME:					FATHER NAME:		
ACTIVITY		METHOD			DESIRED OUTCOMES	RESULT	
NATURE OF ACTIVITY	WRITTEN	ORAL	OBSERVATION	PORTFOLIOS	DESIRED OUTCOMES FOR SUCCESSFUL ASSESSMENT OF COMPETENCY STANDARD: APPLY KNOWLEDGE OF ENTREPRENEURIAL IDEAS	COMPETENT	NOT YET COMPETENT
Practical skill demonstration			✓		Prepare a financial plan for 2 KW solar system installations on roof with 10% profit and 15% overhead.		
Knowledge Assessment	✓	✓			- Answer all questions in the knowledge assessment on the following topics: ✓ Demonstrate knowledge of the requirements of entrepreneurs ✓ Conduct business start-up activities ✓ Develop a financial strategy ✓ Develop a marketing strategy ✓ Implement and control business financial strategy		
Other Requirements		✓	✓	✓	- All candidate formative assessments completed by Instructor including; ✓ Observations ✓ Demonstrations ✓ Questions and recorded answers - All work produced as module projects and assignments - Completed learner logbooks - Completed work records - Evidence of development of business plan which includes: ✓ Financial plan ✓ Service and product delivery ✓ Marketing strategy		

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CANDIDATE ASSESSMENT

Candidate Name:

Father Name:

ALL WORK ASSESSED IN THIS COMPETENCY STANDARD MUST BE YOUR OWN WORK.

GUIDANCE TO CANDIDATE

To meet this standard you are required to complete the following practical tasks within set timeframe of one hour:

- Prepare a financial plan for 2 KW solar system installations on roof with 10% profit and 15% overhead.

ACTIVITIES	CANDIDATE RESPONSE
1. Complete practical task to Prepare a financial plan for 2 KW solar system installations on roof with 10% profit and 15% overhead Under observation by an assessor	During a practical assessment, under observation by an assessor, I will correctly : • Prepare a financial plan for 2 KW solar system installations on roof with 10% profit and 15% overhead. ✓ Estimate the material to be used for the 2 KW solar system installation ✓ Calculate the Labour cost for installation of 2 KW solar system ✓ Incorporate the contingency of 2% for installation of 2 KW solar system ✓ Incorporate the overheads and profit margin for installation of 2 KW solar system
1. Complete knowledge assessment	Answer all questions in the knowledge assessment on the following topics: • Importance of entrepreneurship ✓ Identify the importance of entrepreneurs for Pakistan ✓ Identify challenges of being an entrepreneur ✓ Confirm and implement strategies for improving personal entrepreneurship qualities • Conducting business start-up activities ✓ Select and secure business premises ✓ Secure business operating clearance ✓ Secure business support service • Developing a financial strategy ✓ Project profit and loss and cash flow including total cost of set-up ✓ Identify sources of funding ✓ Establish and follow bank requirements • Developing a marketing strategy ✓ Identify potential profitable opportunities and target markets ✓ Plan service and product delivery ✓ Identify competitors operating in the industry ✓ Identify methods of promotion • Implementing and controlling business financial strategy ✓ Implement financial control system to maintain business cash and general liquidity ✓ Prepare financial statements and interpret results ✓ Prepare and implement periodic plans and budgets

2. Other requirements	• All candidate formative assessments completed by Instructor including; ✓ Observations ✓ Demonstrations ✓ Questions and recorded answers • All work produced as module projects and assignments • Completed learner logbooks • Completed work records • Evidence of development of business plan which includes: ✓ Financial plan ✓ Service and product delivery ✓ Marketing strategy
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ASSESSOR JUDGEMENT GUIDE

Candidate Name:

Father Name:

INSTRUCTIONS FOR ASSESSOR

THIS SECTION CONTAINS MINIMUM EVIDENCE REQUIREMENTS.

Oral questioning may be used to clarify candidate understanding of the topic and its application.

ACTIVITIES	MINIMUM EVIDENCE REQUIRED	YES/NO	ASSESSOR COMMENTS
1. Completes practical task Prepare a financial plan for 2 KW solar system installations on roof with 10% profit and 15% overhead. under observation by an assessor	During a practical assessment, under observation by an assessor, the candidate correctly:		
	Prepare a financial plan for 2 KW solar system installations on roof with 10% profit and 15% overhead.		
	✓ Estimated the material to be used for the 2 KW solar system installation		
	✓ Calculated the Labour cost for installation of 2 KW solar system		
	✓ Incorporated the contingency of 2% for installation of 2 KW solar system		
	✓ Incorporated the overheads and profit margin for installation of 2 KW solar system		
2. Knowledge assessment	Answer all questions in the knowledge assessment on the following topics:		
	Requirements of entrepreneurs		
	✓ Identify the importance of entrepreneurs for Pakistan		
	✓ Identify challenges of being an entrepreneur		
	✓ Confirm and implement strategies for improving personal entrepreneurship qualities		
	Conducting business start-up activities		
	✓ Select and secure business premises		
	✓ Secure business operating clearance		
	✓ Secure business support service		
	Developing a financial strategy		
	✓ Project profit and loss and cash flow including total cost of set-up		
	✓ Identify sources of funding		
	✓ Establish and follow bank requirements		
	Developing a marketing strategy		
	✓ Identify potential profitable opportunities and target markets		
	✓ Plan service and product delivery		
	✓ Identify competitors operating in the industry		
	✓ Identify methods of promotion		
	Implementing and controlling business financial strategy		
	✓ Implement financial control system to maintain business cash and general liquidity		
	✓ Prepare financial statements and interpret results		

	✓ Prepare and implement periodic plans and budgets			
3. Other requirements	• All candidate formative assessments completed by Instructor including; ✓ Observations ✓ Demonstrations ✓ Questions and recorded answers • All work produced as module projects and assignments • Completed learner logbooks • Completed work records			

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LIST OF TOOLS, EQUIPMENT, MATERIAL AND CONTEXT OF ASSESSMENT

Instructions	This section contains information regarding; • Context of the assessment • List of required tools and equipment. • List of consumable items required during the service
1. Context of Assessment	This practical skill demonstration will be conducted in a Building Electrician's lab/workshop environment

2. List of consumable items required		
S. No	Consumable and non-consumable Items	Quantity
1	A 4 Papers	05 each
2	Led Pencil's	05 each
3	Eraser	05 each
4	Sharpener	05 each
5	Ruler	05 each
6	Highlighter	05 each